

Minutes of the South Locality joint board meeting: NHS Nene CCG Section

Tuesday 25 June 13:00 – 14:00

Boardroom, Danetre Hospital, London Road, Daventry, NN11 4DY

Present

Dr Tina Beardsworth (TB)	Interim Chair South Northampton locality
Ruth Brittan (RB)	Nene Prescribing Advisor
Paul Crosbie (PC)	PM at Greens Norton & Weedon Medical Practice
Claire Deare (CD)	CEO PML
Charlotte Fortune (CF)	Federation Operations Manager
Tracy Feist (TF)	Operational Support Manager, DocMed
Jo Gilford (JG)	PM at Danetre Hospital
Jeanette Hammersley (JHa)	PM at Brackley Medical Centre
Dr Rob Harvey(RH)	GP at Byfield Medical Centre
Dr Tom Leyden (TL)	GP at Abbey House Medical Centre
Dr Chris Moore (CM)	GP at Wootton Medical Centre
Sue Percy (SP)	Federation Management Coordinator
Dr Julia Ralison (JR)	GP at Saxon Spires
Maxine Roberts(MR)	Pharmaceutical & Quality Manager Brook Health Centre
Andrew Schofield(AS)	PML/ DocMed
Louise Tarplee (LT)	Head of Localities, CCG
Dr Roshini Tharmaratnam (RT)	GP at Crick Medical Practice
Dr Jude Viiva (JV)	GP at Danetre Medical Centre
Donna Witts (DWi)	PM at Abbey House Medical Centre

In Attendance

Sam Bradshaw (SB)	Customer Relationship Manager
Gary McGuinness (GM)	Head of GP IT Operations
Darin Seiger(DS)	GP Chair Nene CCG
Donna Skoyles (DS)	GP IT Manager
Jo Shotton(JS)	Assistant Chief Finance Officer
Olivia Williams (OW)	Locality Support (Minutes),Nene CCG

Apologies

Dr Simon Ellis (SE)	GP at Towcester Medical Centre
Dr Paul Parsons (PP)	GP at Brackley Medical Centre
Dr Dalveer Samra (DS)	GP at Springfield Surgery
Dr Philip Stevens (PS)	Chair South Northampton locality / GP at Brackley
Deena Tomkinson (DT)	PM at Springfield Surgery
Dr David Wade (DW)	GP at Denton Village Surgery

Minute No: Agenda Item

SL19/20 10 Welcome and Apologies

The Chair welcomed members to the meeting and apologies for absence were noted as above.

Due notice had been given in line with the Constitution and the meeting was quorate.

SL19/20 11 **Declarations of Interest**

There were no declarations of interest relating to items on the Agenda made by those present.

SL19/20 12 **Minutes of the meeting held on Tuesday 26th March**

The Minutes of the South Locality Joint Board Meeting: NHS Nene CCG section of the meeting held on Tuesday 21 May 2019 were presented and **APPROVED** as a true and accurate record of proceedings.

SL19/20 13 **Matters Arising and Action Log**

The South Locality Joint Board noted the Matters Arising and Action Log.

SL19/20 14 **IT – NEL CSU**

Tina Beardsworth welcomed Gary McGuiness (GM) Head of GP IT Operations, Donna Skoyles (DS) GP IT Manager and Sam Bradshaw (SB) Customer Relationship Manager (Northamptonshire) to discuss about IT NEL CSU.

Gary McGuiness (GM) gave an update on the work NEL have been carrying out for the major update to improve the IT software and the speed of the PC's. The plan was to replace 1800 PC's; they are currently into replacing 1200. The speed of the PC's should be improved with both the upload and downloading tools being fast & efficient. There are challenges to be faced such as the down time in changing over which should take around 30 minutes, NEL are hoping this can be done in a lunch time if possible. There have been requests from practices to have the update done in the PLT afternoons but due to these only running monthly this may delay the process. By December 2019 the Wi-Fi in practices is to be replaced to have 3 different versions, a public face, guest and corporate. There has been additional staffing recruited to enable all these updates get processed in the desired time scale.

There have been some concerns raised that the new PC's have been installed by a third party company, they have left the PC's not running effectively or leaving the GP practices to store some of the PC's . Due to refresh programme expectation to be 20% every year and this year NEL will be delivering 60-70% refresh NEL are having to bring in a third party to support the workload. However the concerns rose will be taken back.

There are concerns that every afternoon the system is cutting out which can cause loss of work. This issue is happening in most if not all GP practices across the county. This issue has been raised and is currently a priority to be resolved.

SL19/20 15 **Finance Update**

Tina Beardsworth welcomed Jo Shotton Assistant Chief Finance Officer to the meeting to discuss a financial update from the CCG.

A financial update was requested as an action from JEMT to attend all the localities. The CCG submitted the final 2019/20 financial plan to NHS England on 15th May 2019. The guidelines and priorities are to increase the investment in primary care and to shift this payment from secondary care to primary. 2019-2020 are the transitional years. Another key guideline is for the CCG to reduce 20% of running costs by 2020/2021.

The Northamptonshire commissioners have received a combined uplift of 5.8% in allocation for 2019/20. The uplift includes pass-through payments and changes to commissioning responsibility. The CCG does not currently have sufficient savings schemes to mitigate the size of the financial gap. The assessment of current schemes gives a high confidence on assured savings of £9.2

million. Unassured schemes amount to £13.4 million; this leaves a £6.8 million gap. Non recurrent financial mitigations will be required if additional transformation is not found in year. In 2019-2020 57% of the money is spent on acute, 23% on primary & community care. The challenge for the CCG's is to invest in primary and community services whilst supporting our secondary care providers to return to a balanced financial position by providing sustainable care services.

SL19/20 1 The Northamptonshire CCGs Transition Programme

Tina Beardsworth (TB) welcomed Darin Seiger to discuss Strengthening the Future of Primary Care in Northamptonshire.

There are 16 Primary Care Networks (PCN's) across Northamptonshire 4 in South Northamptonshire, 6 in Northampton and 6 in North Northamptonshire. The population size ranges from 30,000 to 77,440 and the networks range from 2 to 9 Practices with a 100% population coverage across the STP footprint. The primary care strategy includes continuing in engagement with GP's during summer to develop and refine the strategy. Northamptonshire Long Term Plan submission final submission is due in November 2019.

The single CCG would be clinically led through a GP elected chair and 3 GP elected member representatives on the Governing body and key decision-making committees, making 4 GPs representing member practices across the county. It is an ask for those who have any feedback or an input on the direction of travel to raise this and get in contact with the CCG.

SL19/20 1 Any Other Business

Tina Beardsworth discussed about the Musculoskeletal Services For Northamptonshire – The MSK Work-Stream: Referral Management. The pilot approach to managing musculoskeletal referrals has been delivered by Circle who was appointed to run a paper based referral management service. Some GP's have been using this service, some have not used it. There have been an increase in the waiting times for physiotherapy and clinicians have raised issues with the lack of clarity in the system. The system needs to come together to decide what to do for musculoskeletal referrals to deliver the best outcomes for patients. The ask is for all the board members to complete the survey monkey link to put their own input on how they want the redesign of the referral pathway looks like. The link is <https://www.surveymonkey.co.uk/r/Q6LZB8M>

There were concerns raised on clinical waste and in that there are delays in collecting clinical waste as there is an issue with the incinerator. Louise Tarplee (LT) will investigate this further and update the board members at the next locality board.

Concerns were raised regarding the referral to ECHO. Currently there is a direct service for GPs in the North but in the South unless GPs have specific training they have to refer to Cardiology Consultant as the ECHO referral is not accepted. Louise Tarplee (LT) will find some more information about this and update the board members at the next locality board.

Louise Tarplee (LT) rose to the board members that at the last South Patient Engagement Group Meeting (SPEG) that a representative would like to attend the South Locality Board Meetings. It was decided between the board members present to discuss this further and to vote at the next locality board meeting.

Louise Tarplee (LT) thanked Tina Beardsworth for her hard work and for stepping in as interim chair of South Locality Board whilst Philip Stevens has been on sabbatical leave.

SL19/20 1 Register of Interests for Governing Body Members

The South Locality Joint Board noted the contents of the Register of Interests.

The Governing Body NOTED the Register of Interests for Governing Body Members.

Date and Time of the next meeting

The next South Locality joint board meeting: NHS Nene CCG Section meeting would be held at **13:00 – 15:00 on Tuesday 23 July in Towcestrians Sports Club, Greens Norton Road, Towcester, NN12 8AW**

Dr Tina Beardsworth brought the meeting to a close at 14:00.

DRAFT