

**Northampton Locality Board Meeting  
ACTIONS LOG  
22 January 2019**

**RED: CONCERN/INABILITY TO COMPLETE ACTION**

**AMBER: IN PROGRESS**

**GREEN: ACTION COMPLETE**

**BLUE: PENDING FOR FUTURE ACTION**

Action Log Number	Date of Meeting	Item	Action		Lead	RAG Rating	Status
62	11/12/18	7.	AOB	To provide an update regarding the inappropriate use of bypass numbers by 111	TH		
57	13/11/18	5.	Mental Health	Crib sheet to be created and distributed to the Locality Board membership in regards to the information that Helen Adams has created for Mental Health	JP		Crib sheet is being developed by NHFT and will be added to the GP Portal once created.
18 / 19	24/01/17	n/a	Northampton Locality Board	Nene CCG Structure to be shared at a future date.	18 / 19		Currently with corporate team.
61	11/12/18	4.	Action Log	Crisis Café poster to be sent to the Chairs of the LEGs and PPGs	DW		
60	13/11/18	7.	Q and As	GPs to review the slides presentation in regards to delegated commissioning. To discuss the impact of the delegated vote within their Practices, with any questions being presented to the December Locality Board or sent by email to the identified email address. Toby Sanders has offered	ALL		

				to be contacted should Practices wish to do so in regards to questions and queries on delegated commissioning.			
59	13/11/18	6.	Mental Capacity Act	Protocol for MCA to be distributed to the Locality Board, once NEL CSU has agreed the protocol and it is live.	TH		
58	13/11/18	5.	Mental Health	Leaflets for the crisis cafes to be distributed	JP		Currently located in Armed Forces Covenant Section of the GP Portal.
56	30/10/18	8.	AOB	Contact NEL CSU to ask about protocol export for medication review template.	TH		
55	25/09/18	9	AOB	Contact District Nurse Manager for Northampton to address issues regarding incorrect use of tasks.	JP		JP sent a second email to Dr Mahesh Dias to request further information.
54	25/09/18	9	AOB	Invite the Mental Health commissioner to the next available locality board meeting.	DW		Complete – invited to November 2018 meeting.
53	25/09/18	9	AOB	Concerns regarding the information sharing agreement to be raised and amended document sent out practices.	JP		Complete.
52	25/09/18	9	AOB	Email to be sent asking for preferences for the April 2019 meeting.	DW		Complete – Preference was to change meeting location.

51	25/09/18	7	Repeat Prescribing including over the counter FAQ	Investigate if Prescribing Achievement Framework (PAF) will be affected.	TH		Giles Owen will be attending October Locality Board.
50	10/07/18	8	AOB	PLT session suggestions to be sent to JP	ALL		Complete.
49	10/07/18	8	AOB	All declined memory assessments from Berrywood due to no ECG attached to be forwarded to TH	ALL		NHfT accepted that they should not be holding nor rejecting referrals without an ECG.
48	10/07/18	6	111 Direct Bookings	Investigate whether Springfield House can be utilised for 111 appointments	JF		This is not a possibility.
47	23/01/18	14	Expression of Interest forms	EOI forms to be sent out to Practices as part of the LDR work stream in regards to online consultations. This was sent out by the LMC as part of their newsletter.	LMC		Feedback to February 2018 Locality Board.
46	23/01/18	11	Extended access	Daniel Kane to review local walk-in services to see how they compare with GPAs proposal.	DK		Feedback to February 2018 Locality Board.
45	23/01/18	10	Active sign posting template	Active sign posting templates to be brought back to the locality board	ALL		Complete.