

Minutes of the Northampton Locality Board Meeting

30 April 2019 from 12:45 to 14:45

Cynthia Spencer Hospice Donation Station, Pondwood House, Pondwood Close, Moulton Park, Northampton, NN3 6RT

Present

Dr Tom Howseman (TH)	CMEE, Nene CCG (Chair)
Viqar Abbasi	Practice Manager, The Mounts Medical Centre and Favell Plus
Dr Muhammed Azizullah	Earls Parton and Penvale park
Alison Cooper	Abington Medical Centre
Dr Santiago Dargallo Nieto (SD)	GP, County Surgery
Jane Mackenzie(PM)on behalf	Maple Access Medical Centre and Weston Favell Health Centre
Dr Laila Essayed	GP, The Pines Surgery
Dr Jamie Green	Eleanor Healthcare
Sue Hart	Practice Manager Leicester Terrace Surgery
Margaret Keegan	Practice Manager, Queensview Medical Centre
Kris Kuczera	Practice Manager, Weston Favell Health Centre (Dr Molla & Dr Kesani)
Zoe Leonard	Favell Plus Surgery
Sian McLennan	Practice Manager, Woodview Medical Centre
Patrick Morgan	Rillwood Medical Centre
Dipesh Naik	GP, Abington Medical Centre
Pauline Norman	Practice Manager, Kingsthorpe Medical Centre
Ian O'Connor	Practice Manager, Brook Medical Centre
Dr Mumtaz Pardhan	GP, Kingsthorpe Medical Centre
Tiffany Crawford	GP, Greenview Medical Centre
Liz Perriman	Practice Manager, Greenview Medical Centre
Nuala Smart	Practice Manager, Danes Camp Surgery
Sara Richards	Practice Manager, The Pines Surgery
David Smart	GP, Leicester Terrace Surgery
Gareth Williams	Practice Manager, Park Avenue Medical Centre
Shyamda Velusay	Senior Strategy Commissioning Manager

In Attendance

Pam Law	Chair of NPEG
Jeanette Pidgen (JP)	Locality Manager, Nene CCG
Lisa Riddaway	Senior Strategy Commissioning Manager, Nene CCG
Sam Adams	NHSI
Nigel Makina	HR and OD Lead for Nene CCG (observer)

Apologies

Sally-Anne Pike	Practice Manager, Danes Camp Medical Centre
Lisa MacKenzie	Abington Park Surgery

Minute No: Agenda Item
NPTLB18/19 xx 1. Welcome and apologies

TH welcomed members to the meeting and apologies for absence were noted and given as above.

NPTLB18/19 xx 2. Declarations of Interest

There were no new declarations of interest relating to items on the Agenda made by those present.

NPTLB18/19 xx 3. Minutes of the last meeting NPTLB-18-

The Minutes of the meeting held on 26th March 2019 were presented and approved as a true and accurate record of proceedings. One amended needed was to address Suzanne Minney as being Nurse Lead for GP Extended Access rather than GP within the in attendance list.

NPTLB18/19 4. Action Log NPTLB-18-

Please see attached

NPTLB18/19 5. National Services for Health Improvement –Respiratory Service

Please see attached presentation

GW - Wave 1 aims to reduce attendances and non-elective admissions, will there be any feedback on the impact of A and E attendances and non-electives?

Response: This piece of work will pick up and contribute to A and E attendances and non-electives. Outputs will be measured the same will be the case with measuring prevalence - which is a long term project. Issues with read codes include looking at outputs for two years, assuming the read codes are correctly done.

TH reminded the Locality Board that this has been run in Corby with tangible improvements in Non-electives and A and E attendances

Q2 – is this for one-offs or recalls? Will patient's becoming back after 6 months?

Response: The programmes see patients once within the capacity of the programme, with the aim to see 8 patients. Staff will deliver a clinic every two weeks, with the nurses helping to ensure patients are booked in.

The services are for patients aged 5 years plus for asthma and the programme doesn't visit housebound patients and the patients need to come into the Surgery to see the nurse, so they can be referred to local services as appropriate. Breathing Spaces will be working with Practices in Wave 1.

NPTLB18/19 6. GP Contract

Please see attached presentation

Further to last month's useful discussion surrounding the presentation by Julie Curtis on the GP contract, it was agreed that the Locality Board would have a free ranging discussion to provide members of the Board opportunity to share views and asked questions. This was guided by the attached presentation and brought out the following points and questions:

- LMC is keen to provide support around building your PCN.
- The challenges surrounding the mapping tool and a map that shows the outline of your PCN area will be sufficient at this stage, certainly for the PCN registration documents.
- We talked about once a PCN is approved, what the necessary surround a bank account was. The summary of which was that this doesn't not need to be a new bank account, it needs to be the bank account that is associated with the K code, of lead Practice.
- The Primary Care Workforce development team are keen to provide a dedicated package of support for Clinical Directors, including mentorship, coaching coming via the CCG and the LMC.

This discussion progressed into THs open request to members of the Locality Board asking for help in

regards to shaping the locality Board meetings over the next few months and potentially in the future.

This is an engagement exercise with the ambition that any decision made will be on a test and learn basis for 6 months. The current format of the meeting is first hour for Nene CCG business and any presentations.

Options include:

- Extend CCG meeting part to 1 and half hours, with approximately 30 mins for PCNs to meet and discuss any issues briefly.
- Continue as is, 1 hour Nene CCG business, 1 hour PCN meeting recognising the need for flexibility given that upon reflection the Federation component element of the meeting actually took 50 minutes rather than an hour.
- Locality Board as is with no presentations however, the presentation will be supplied for information only. There were concerns from the floor that this was not realistic given that members were not convinced that there was time outside of the meetings to have an opportunity to review the slides in details, cold, without someone presenting.
- Two hours of just CCG meeting, there were suggestions from the floor that this was appropriate given that this is the only dedicated time when nationally directed, locality implemented projects would be discussed and with the advent of PCN meetings, happening outside of the Locality Board meeting being necessary already, that there was limited need to duplicate this within the current Locality Board format.
- Other ideas from the floor included the frequency of Locality Board meetings such as bi-monthly or quarterly meetings. There was recognition that this may not be feasible with the volume and urgency of CCG requirements.

Various methods of engagement was discussed, including webinars, survey monkey and telephone conferencing.

To that end TH suggested he would create a Survey Monkey poll to obtain wider views and opinions that would be considered. It was understood by all that TH was seeking ideas and wishing to engagement, and that TH committed to reflect views that were received to the CCG Primary Care Team however, he could not commit to the ultimate outcome.

NPTLB18/19

7. Questions and answers/any other business

- a) DS brought up the issue of potential double first appointment tariff payment and through his investigation TH thought the members of the Locality Board meeting would be interested to learn that there is an auto challenge built into the contract process.
- b) Complex compression bandaging - brought up by GW. There is a variation of care within the community. This as an overall issue has been recognised to require deeper investigation< TH assured members that this is on the job list of the Primary Care team by below PCN and GP contract, therefore will not be addresses immediately.
- c) Memory Day is on the 22nd May 2019. There is a community support officer keen to provide support to any practice that wishes to become dementia friendly. Contact TH for further details if you wish.
- d) Acute admission query – brought by Sara Richards. TH took the opportunity to enquire from the floor people's methods of admission, promising to liaise with Jane Taylor (Urgent Care) to inform her in her ongoing discussions with the acutes.

Date and Time of the next meeting

The next Northampton Locality Board meeting will be held on **14 May 2019** in the **Manfield Room, Moulton Community Centre, Sandy Hill, Reedings, Northampton, NN3 7AX** at **12:30** for a **12:45** start to **14:45**.

The Chair brought the meeting to a close at 12.44pm